



# PAR AUTHORIZATION FORM

Please select: For PAR registration of new donors   
For changes of existing donors

Church Name: **St. Andrew's Presbyterian Church**  
PAR Congregational Number: 5120445

I/We, \_\_\_\_\_ (envelope # \_\_\_\_\_), request and authorize The United Church of Canada to debit my/our account on the 20th of every month in the total amount of \$ \_\_\_\_\_, starting on the 20th of \_\_\_\_\_ (enter month). This contribution is made on behalf of:

Name of Local Church: St. Andrew's Presbyterian Church

Address: 484 Water Street

City: Newmarket

Province: Ontario

Postal Code: L3Y 1M5

This contribution by me/us to the above local church is to benefit (**Monthly**):

Our Church Work \$ \_\_\_\_\_ Presbyterians Sharing \$ \_\_\_\_\_ Property Fund \$ \_\_\_\_\_

This donation/payment is made by (check one):  Individual(s)  Business

***Please include a VOID cheque.***

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

E-Mail (for PAR Communication ONLY): \_\_\_\_\_

- I may change the amount of my contribution at any time subject to providing notice of 15 days.
- I may revoke my authorization at any time, subject to providing notice of 15 days at which time I will submit a cancellation form obtained from the Church PAR Contact or by contacting my financial institution or visiting [www.cdnpay.ca](http://www.cdnpay.ca).
- I have certain recourse rights if any debit does not comply with this agreement. For example, I have the right to receive reimbursement for any debit that is not authorized or is not consistent with this PAR agreement. To obtain more information on my recourse rights, I may contact my financial institution or visit [www.cdnpay.ca](http://www.cdnpay.ca).
- **I waive my right to receive pre-notification of the amount of the Pre-Authorized Remittance (PAR) and agree that I do not require advance notice of the amount of PAR before the debit is processed.**

Name of Church PAR Contact: Cory Philip

Email address: [donate@standrewsnewmarket.org](mailto:donate@standrewsnewmarket.org)

Please scan this completed form and your void cheque and email them to [donate@standrewsnewmarket.org](mailto:donate@standrewsnewmarket.org). Alternatively, you can enclose this completed form with your VOID cheque in a sealed envelope marked 'PAR' and place on the offering plate or you can drop it off or mail it to the church office – Attention: **PAR**.

By completing and submitting this form, you agree to and acknowledge the sharing of your contribution and banking information to the PAR contacts at St. Andrews Presbyterian Church and the United Church of Canada for the sole purpose of administering your contribution.

# Frequently Asked Questions about the Pre-Authorized Remittance (PAR) Plan

## **1. What is the PAR Plan?**

PAR or Pre-Authorized Remittance is a direct debit program that allows people to support their church through an automatic monthly withdrawal from their bank account.

## **2. How does the plan work?**

To start on the plan an individual must complete an authorization form indicating the amount and direction of the monthly payment and provide a signed, voided cheque.

## **3. Can I still direct part of my offering to Presbyterians Sharing or the Property Fund?**

Yes, the plan allows for specific contributions, as with the existing offering envelope program.

## **4. Can I change or stop my deduction when on the program?**

Yes, changes can be made by notifying the administrator of the program early in the month in which the change is to be effective.

## **5. If I participate in the program, will I have anything to put in the offering plate on Sunday?**

Yes, PAR offering cards will be available. Each Sunday those individuals on PAR can place a card on the offering plate, signifying their gift to God.

## **6. If on the program, can I still make offerings for special appeals or on special occasions such as Anniversary Sunday or Christmas?**

Yes, you may still use offering envelopes or a plain envelope indicating your name and/or envelope number.

## **7. What are the advantages of this plan?**

There are several.

- a) Your contributions will be made regularly even if you are away on business or vacation.
- b) You will not have to write a cheque or carry cash each week when you come to church.
- c) The church will receive your contributions consistently, which will help pay all the bills even in the summer months when many are away.
- d) It will save time and work for those who count and register the offerings each Sunday.
- e) Best of all, never again will you have the frustration of getting halfway to church and then remembering that you forgot your offering!

## **8. Are there any costs to using the PAR Plan?**

There is an administrative cost, to the congregation, of \$.50 per donor per month (\$6.00 per year). Congregations that are using the PAR Plan report that the benefit of increased givings far outweighs this minimal fee.

## **9. Will I still receive an income tax receipt?**

Yes, income tax receipts will be issued in the normal manner.

## **10. Can anybody participate in the program?**

To participate in this plan you need a credit union or bank account and must ensure that there are sufficient funds in the account to cover the monthly deduction.

## **11. What happens if I change my bank or bank account number?**

A "void" cheque on the new account must be provided to the congregation's designated contact person.