



# PAR AUTHORIZATION FORM

Please mark: For PAR registration of new donors   
For banking change of existing donors

Church Name: **St. Andrew's Presbyterian Church**  
PAR Congregational Number: \_\_\_\_\_

I/We, \_\_\_\_\_ (envelope # \_\_\_\_\_), request and authorize The United Church of Canada to debit my/our account on the 20th of every month in the total amount of \$\_\_\_\_\_, starting on the 20th of \_\_\_\_\_ (enter month). This contribution is made on behalf of:

Name of Local Church: St. Andrew's Presbyterian Church

Address: 484 Water Street

City: Newmarket

Province: Ontario

Postal Code: L3Y 1M5

This contribution by me/us to the above local church is to benefit (**Monthly**):

Current Account \$\_\_\_\_\_ Presbyterians Sharing \$\_\_\_\_\_ Property Fund \$\_\_\_\_\_

This donation/payment is made by (check one): \_\_\_\_\_ Individual(s) \_\_\_\_\_ Business

***Please attach a VOID cheque.***

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

E-Mail (for PAR Communication ONLY): \_\_\_\_\_

- I may change the amount of my contribution at any time subject to providing notice of 15 days.
- I may revoke my authorization at any time, subject to providing notice of 15 days at which time I will submit a cancellation form obtained from the Church PAR Contact or by contacting my financial institution or visiting [www.cdnpay.ca](http://www.cdnpay.ca).
- I have certain recourse rights if any debit does not comply with this agreement. For example, I have the right to receive reimbursement for any debit that is not authorized or is not consistent with this PAR agreement. To obtain more information on my recourse rights, I may contact my financial institution or visit [www.cdnpay.ca](http://www.cdnpay.ca).
- **I waive my right to receive pre-notification of the amount of the Pre-Authorized Remittance (PAR) and agree that I do not require advance notice of the amount of PAR before the debit is processed.**

Name of Church PAR Contact: Robynne Hutton

Phone No.: (905) 895-5512

Please enclose this completed form with your VOID cheque in a sealed envelope marked 'PAR' and place on the offering plate. Alternatively, you can drop it off or mail it to the church office – Attention: Robynne Hutton.



# Frequently Asked Questions about the Pre-Authorized Remittance (PAR) Plan

## **1. What is the PAR Plan?**

PAR or Pre-Authorized Remittance is a direct debit program that allows people to support their church through an automatic monthly withdrawal from their bank account.

## **2. How does the plan work?**

To start on the plan an individual must complete an authorization form indicating the amount and direction of the monthly payment and provide a signed, voided cheque.

## **3. Can I still direct part of my offering to Presbyterians Sharing or the Property Fund?**

Yes, the plan allows for specific contributions, as with the existing offering envelope program.

## **4. Can I change or stop my deduction when on the program?**

Yes, changes can be made by notifying the administrator of the program early in the month in which the change is to be effective.

## **5. If I participate in the program, will I have anything to put in the offering plate on Sunday?**

Yes, PAR offering cards will be available. Each Sunday those individuals on PAR can place a card on the offering plate, signifying their gift to God.

## **6. If on the program, can I still make offerings for special appeals or on special occasions such as Anniversary Sunday or Christmas?**

Yes, you may still use offering envelopes or a plain envelope indicating your name and/or envelope number.

## **7. What are the advantages of this plan?**

There are several.

- a) Your contributions will be made regularly even if you are away on business or vacation.
- b) You will not have to write a cheque or carry cash each week when you come to church.
- c) The church will receive your contributions consistently, which will help pay all the bills even in the summer months when many are away.
- d) It will save time and work for those who count and register the offerings each Sunday.
- e) Best of all, never again will you have the frustration of getting halfway to church and then remembering that you forgot your offering!

## **8. Are there any costs to using the PAR Plan?**

There is an administrative cost, to the congregation, of \$.50 per donor per month (\$6.00 per year). Congregations that are using the PAR Plan report that the benefit of increased givings far outweighs this minimal fee.

## **9. Will I still receive an income tax receipt?**

Yes, income tax receipts will be issued in the normal manner.

## **10. Can anybody participate in the program?**

To participate in this plan you need a credit union or bank account and must ensure that there are sufficient funds in the account to cover the monthly deduction.

## **11. What happens if I change my bank or bank account number?**

A "void" cheque on the new account must be provided to the congregation's designated contact person.